

ARBITRON INC
Form 11-K/A
June 30, 2003

Table of Contents

UNITED STATES
SECURITIES AND EXCHANGE COMMISSION
Washington, DC 20549

FORM 11-K/A

Amendment No. 1

Annual report pursuant to section 15(d) of the securities exchange act of 1934
For the Year Ended December 31, 2002

OR

Transition report pursuant to section 15(d) of the securities exchange act of 1934
For the transition period from to

Commission File Number 1-1969

Arbitron 401(k) Plan

(Full title of the Plan)

Arbitron Inc.

(Name of issuer of the securities held pursuant to the plan)

Delaware
(State or other jurisdiction of
Incorporation or organization)

52-0278528
(I.R.S. employer identification No.)

142 West 57th Street
New York, New York 10019
(Address of principal executive offices of issuer) (Zip code)

(212) 887-1300
(Issuer's telephone number, including area code)

TABLE OF CONTENTS

INDEPENDENT AUDITORS REPORT

Statements of Net Assets Available for Benefits

Statement of Changes in Net Assets Available for Benefits

Notes to the Financial Statements

Schedule H, Line 4i, -Schedule of Assets (Held at End of Year)

SIGNATURE

Consent of KPMG LLP

Sarbanes-Oxley Certification

Table of Contents

ARBITRON 401(k) PLAN
Index to Financial Statements, Schedules, and Exhibits

	<u>Page Number</u>
INDEPENDENT AUDITORS REPORT	3
FINANCIAL STATEMENTS	
Statements of Net Assets Available for Benefits December 31, 2002 and 2001	4
Statements of Changes in Net Assets Available for Benefits Year Ended December 31, 2002 and the Period from March 30, 2001 (Date of Inception) to December 31, 2001	5
Notes to Financial Statements December 31, 2002	6
SUPPLEMENTAL SCHEDULE	
Schedule H, Line 4i Schedule of Assets (Held at End of Year) December 31, 2002	10
SIGNATURE	11
EXHIBITS	
Exhibit 23.01 Consent of Independent Auditors	12
Exhibit 99.1 Written Statement of Chief Executive Officer and Chief Financial Officer Pursuant to Section 906 of the Sarbenes-Oxley Act of 2002	13

Table of Contents

INDEPENDENT AUDITORS' REPORT

The Retirement Committee of
Arbitron Inc. and Participants
of the Arbitron 401(k) Plan:

We have audited the accompanying statements of net assets available for benefits of Arbitron 401(k) Plan (the "Plan") as of December 31, 2002 and 2001, and the related statements of changes in net assets available for benefits for the year ended December 31, 2002 and for the period from March 30, 2001 (date of inception) to December 31, 2001. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits of the Plan as of December 31, 2002 and 2001, and the changes in net assets available for benefits for the year ended December 31, 2002 and for the period from March 30, 2001 (date of inception) to December 31, 2001, in conformity with accounting principles generally accepted in the United States of America.

Our audits were performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedule of assets (held at end of year) is presented for the purpose of additional analysis and is not a required part of the financial statements but is supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. The supplemental schedule is the responsibility of the Plan's management. The supplemental schedule has been subjected to auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

/s/ KPMG LLP

Baltimore, Maryland
June 20, 2003

Table of Contents

ARBITRON 401(k) PLAN
Statements of Net Assets Available for Benefits

	December 31,	
	2002	2001
Investments, at fair value:		
Common stocks	\$ 1,387,834	\$ 2,214,786
Mutual funds	24,641,704	22,232,326
	26,029,538	24,447,112
Participant loans	505,794	378,203
Receivables:		
Participant contributions	120,814	112,611
Employer contributions	407,156	466,739
	527,970	579,350
Net assets available for benefits	\$27,063,302	\$25,404,665

See accompanying notes to the financial statements.

Table of Contents**ARBITRON 401(k) PLAN**

Statement of Changes in Net Assets Available for Benefits

	Year ended December 31, 2002	Period from March 30, 2001 (Date of Inception) to December 31, 2001
Additions:		
Additions to net assets attributed to:		
Investment income (loss):		
Net appreciation (depreciation) in fair value of investments	\$ (3,311,349)	\$ 1,055,515
Interest	28,188	15,856
Dividends	501,089	596,889
	<u>(2,782,072)</u>	<u>1,668,260</u>
Contributions:		
Participant	3,613,660	2,202,589
Rollovers	410,039	545,768
Employer	1,379,369	1,076,717
	<u>5,403,068</u>	<u>3,825,074</u>
Transfers from the Ceridian Corporation 401(k) plans		21,006,223
Total additions	<u>2,620,996</u>	<u>26,499,557</u>
Deductions:		
Deductions from net assets attributed to:		
Benefits paid to participants	962,359	1,094,892
Net increase	1,658,637	25,404,665
Net assets available for benefits:		
Beginning of year	25,404,665	
End of year	<u>\$27,063,302</u>	<u>\$25,404,665</u>

See the accompanying notes to the financial statements.

Table of Contents

ARBITRON 401(k) PLAN
Notes to the Financial Statements
December 31, 2002

1. Basis of Presentation

The accompanying financial statements of the Arbitron 401(k) Plan (the Plan) have been prepared on the accrual basis of accounting. The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires Plan management to make estimates and assumptions that affect the reported amounts of net assets available for benefits and changes therein, and disclosure of contingent assets and liabilities at the date of the financial statements. Actual results could differ from those estimates.

2. Description of Plan

The following description of the Plan provides only general information. Participants should refer to the Plan agreement for a more complete description of the Plan's provisions.

General

The Plan is a defined contribution plan, qualified under Section 401(a) of the Internal Revenue Code (IRC), which includes provisions under Section 401(k) allowing an eligible participant to direct the employer to contribute a portion of the participant's compensation to the Plan on a pre-tax basis through payroll deductions. Qualified employees, as defined by the Plan, who are U.S. citizens or resident aliens paid under the U.S. domestic payroll and who perform services for a participating employer primarily within the United States or on a temporary foreign assignment, are eligible to participate in the Plan. The Plan is administered by Arbitron Inc. (the Company) through its Vice President of Employee Services and through its Retirement Committee, which is appointed by the Chief Executive Officer of the Company. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA).

Trust Agreement

Under the terms of a trust agreement between T. Rowe Price Trust Company (the Trustee) and the Company, the Trustee holds, manages and invests contributions to the Plan and income therefrom in funds selected by the Company's Retirement Committee to the extent directed by participants in the Plan. The Trustee carries its own banker's blanket bond insuring against losses caused, among other things, by dishonesty of employees, burglary, robbery, misplacement, forgery and counterfeit money.

Contributions

Participants may contribute up to 17% of eligible earnings, as defined by the Plan, subject to certain limitations. During 2002, the Plan administrator, in accordance with the terms of the Plan, limited participant contributions on behalf of highly compensated participants, as defined by the Plan, to 8% of their eligible earnings. For the year 2002, the IRC limited the total salary deferral contributions of any participant to \$11,000 for participants under age 50, and \$12,000 for participants age 50 and over.

Company matching contributions were determined on the basis of 50% for 2002 of a participant's contributions, up to a maximum of 6% of eligible earnings (3% for participants who also participated in the Company's defined benefit pension plan), and did not require the satisfaction of performance criteria. The year-end performance-based contribution resulted from the achievement of certain Company economic performance criteria and amounted to 15% of a participant's contribution during 2002, up to a maximum of 6% of eligible compensation (3% for participants who also participated in the Company's defined benefit pension plan), for participants who were employees on December 31, 2002. The Company made basic

Table of Contents

ARBITRON 401(k) PLAN
Notes to the Financial Statements - Continued
December 31, 2002

monthly matching contributions totaling \$1,082,095 and \$687,540, respectively, for the year ended December 31, 2002 and for the period from March 30, 2001 to December 31, 2001. The Company also declared a year-end performance matching contribution of \$297,274 and \$389,177, for 2002 and 2001, respectively. Company contributions to participant accounts are limited to the lesser of \$40,000 or 100% of a participant's annual salary.

Participant Accounts and Vesting

The Trustee maintains an account for each participant, including participant directed allocations to each investment fund. Each participant's account is credited with the participant's contribution and allocations of any employer contribution and Plan earnings, less loans and withdrawals, based on the direction of the participant. Participants in the Plan, who also participate in the Company's defined benefit pension plan, are immediately vested in their contributions and employer contributions, plus actual earnings thereon. Participants in the Plan, who do not participate in the Company's defined benefit pension plan, vest immediately in their pretax contributions and employer basic matching contributions, plus earnings thereon, and generally will acquire an interest in performance-based matching contributions in accordance with the following schedule:

Less than two years	0%
Two years	40%
Three years	60%
Four years	80%
Five or more years	100%

Forfeitures of employer performance-based matching contributions are used to pay expenses of administering the Plan and to reduce future employer contributions. Forfeitures for the year ended December 31, 2002 and for the period from March 30, 2001 to December 31, 2001 were \$11,724 and \$3,162, respectively.

Withdrawals

Participants who are age 59 1/2 or older may withdraw from their vested account balance. Additionally, participants who are employed by the Company may withdraw from their vested account balance for financial hardship, as defined by federal regulations or for total disability. Withdrawals are also permitted pursuant to a qualified domestic relations order or in the event of termination of employment, retirement or death.

Loans

Participants may borrow up to 50% of their salary deferral contributions, rollover contributions, and investment earnings on those contributions. Any loan must be in a multiple of \$100, be at least \$1,000, and not be more than \$50,000 less the amount of the highest loan balance outstanding during the 12-month period that ends the day before the loan is made. Participants may not have more than two short-term loans (maturity of five years or less) and one long-term loan (maturity over five and not to exceed ten years) outstanding. Interest rates are set by the Plan administrator on the loan origination date and are based on the prime interest rates charged by major national banks as of that date. The Plan administrator or a delegate approves each loan, and the Trustee maintains a loan receivable account for any participant with an outstanding loan.

Table of Contents

ARBITRON 401(k) PLAN

Notes to the Financial Statements - Continued
December 31, 2002

Income Tax Status

On April 23, 2002, the Plan received a favorable determination letter from the Internal Revenue Service regarding the Plan's tax qualification under the provisions of Section 401(a) of the IRC, and that the trust established thereunder is thereby exempt from federal income taxes under Section 501(a) of the IRC. The Company believes the Plan operates in compliance with the applicable requirements of the IRC. Contributions to the Plan are not included in the participant's taxable income for federal and, in most states, state income tax purposes until distributed or withdrawn. Each participant's portion of earnings from the investments made with contributions under the Plan generally is not taxable until distributed or withdrawn.

Party-In-Interest

The Trustee is a party-in-interest with respect to the Plan since the Trustee manages certain Plan investments. In the opinion of the Trustee and management of the Company, transactions between the Plan and the Trustee are exempt from being considered as prohibited transactions under ERISA section 408(b).

3. Summary of Significant Accounting Policies

Investments and Income Recognition

Investments are stated at their fair value. Investments in the Company's common stock or Ceridian Corporation common stock are valued at closing prices published in the Consolidated Transaction Reporting System of the New York Stock Exchange. Investments in mutual funds are valued using daily net asset value calculations performed by the funds and published by the National Association of Securities Dealers. Participant loans are valued at the principal amount plus accrued interest, which approximates fair value. Net realized gains or losses are recognized by the Plan upon the sale of its investments or portions thereof on the basis of average cost to each investment program. Purchases and sales of securities are recorded on a trade date basis. Dividends are recorded on the ex-dividend date. Interest is recognized when earned.

The Plan's investments are exposed to certain risks such as interest rate, credit and overall market volatility. Due to the level of risk associated with certain investment securities, changes in the value of investment securities could occur in the near term, and these changes could materially affect the amounts reported in the statements of net assets available for benefits.

Payment of Benefits

Benefits are recorded when paid.

Costs and Expenses

The Company pays costs and expenses of administering the Plan.

4. Investments

The following table summarizes the Plan's investments that represent 5% or more of the Plan's net assets available for benefits as of December 31, 2002 and 2001:

Table of Contents

ARBITRON 401(k) PLAN
Notes to the Financial Statements - Continued
December 31, 2002

	December 31,	
	2002	2001
T. Rowe Price Trust Company Mutual Funds:		
Summit Cash Reserves Fund	\$5,655,834	\$3,272,843
Equity Income Fund	4,751,169	5,293,527
New Horizons Fund, Inc.	2,940,415	4,089,116
Small-Cap Value Fund	2,264,979	1,702,154
Equity Index 500 Fund	2,092,251	2,084,635
Capital Appreciation Fund	1,987,149	1,547,144
New Income Fund	1,544,567	1,027,250

During the year ended December 31, 2002 and for the period from March 30, 2001 to December 31, 2001, the Plan's investments, including gains and losses on investments bought and sold, as well as held during the period, appreciated (depreciated) in value by (\$3,311,349) and \$1,055,515, respectively as follows:

	2002	2001
Mutual funds	\$(3,424,552)	\$ 725,139
Common stock	113,203	330,376
	\$(3,311,349)	\$1,055,515

5. Plan Termination

Although it has not expressed any intent to do so, the Company has the right under the Plan to discontinue its contributions at any time and to terminate the Plan subject to the provisions of ERISA. In the event of Plan termination, participants will become 100% vested in their accounts. Any unallocated net assets of the Plan shall be allocated to participant accounts and distributed in such manner as the Company may determine.

Table of Contents

ARBITRON 401(k) PLAN
 Schedule H, Line 4i, -Schedule of Assets (Held at End of Year)
 December 31, 2002

Identity of Issue and Investment Description	Current Value (1)
Common stock:	
Arbitron Inc.*	\$ 1,387,834
T. Rowe Price Trust Company* mutual funds:	
Summit Cash Reserves Fund	5,655,834
Equity Income Fund	4,751,169
New Horizons Fund Inc.	2,940,415
Small-Cap Value Fund	2,264,979
Equity Index 500 Fund	2,092,251
Capital Appreciation Fund	1,987,149
New Income Fund	1,544,567
Balanced Fund, Inc.	1,234,799
International Stock Fund	1,187,582
Science and Technology Fund	294,061
International Discovery Fund	131,753
	24,084,559
Other mutual funds Janus Growth and Income Fund	557,145
Participant loans with interest rates ranging from 6.75% to 9.50%	505,794
	\$26,535,332

(1) Current value is based on quoted market prices, except for participant loans, which is based on principal and interest outstanding, which approximates fair value.

* Party-in-interest

See accompanying independent auditors report.

Table of Contents

SIGNATURE

Pursuant to the requirements of the Securities Exchange Act of 1934, the trustees (or other persons who administer the employee benefit plan) have duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

ARBITRON 401(k) PLAN

By: /s/ WILLIAM J. WALSH

William J. Walsh
Executive Vice President of Finance and Planning
and Chief Financial Officer of Arbitron Inc.,
Chairman of the Retirement Committee of the
Arbitron 401(k) Plan

Date: June 30, 2003

11