

Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

AFFILIATED COMPUTER SERVICES INC

Form 11-K

June 29, 2001

1

FORM 11-K

SECURITIES AND EXCHANGE COMMISSION

WASHINGTON, D.C. 20549

ANNUAL REPORT

PURSUANT TO SECTION 15(D) OF THE SECURITIES

EXCHANGE ACT OF 1934  
FOR FISCAL YEAR ENDED DECEMBER 31, 2000

COMMISSION FILE NUMBER \_\_\_\_\_

THE 401(k) SAVINGS PLAN FOR ACS DESKTOP SOLUTIONS

(FULL TITLE OF THE PLAN)

AFFILIATED COMPUTER SERVICES, INC.

(NAME OF ISSUER)

2828 NORTH HASKELL AVENUE  
DALLAS, TEXAS 75201

(PRINCIPAL EXECUTIVE OFFICE)

Notices and communications from the Securities and Exchange Commission relative to this report should be forwarded to:

William L. Deckelman, Jr., Esq.  
Executive Vice President, Secretary And General Counsel  
Affiliated Computer Services, Inc.  
2828 North Haskell Avenue  
Dallas, Texas 75201

(214) 841-6144

2

REQUIRED INFORMATION

The 401(k) Savings Plan for ACS Desktop Solutions is subject to the requirements of the Employee Retirement Income Security Act of 1974. Attached hereto is a copy of the most recent financial statements and schedules of the Plan prepared in accordance with the financial reporting requirements of ERISA.

INDEX TO EXHIBITS

Exhibit No.	Description
23	Consent of Salmon, Beach & Company, P.C.

3

SIGNATURE

Pursuant to the requirements of the Securities Exchange Act of 1934, the Administrative Committee (or other persons who administer the employee

Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

benefit plan) has duly caused this annual report to be signed on its behalf by the undersigned hereunto duly authorized.

THE 401(k) SAVINGS PLAN FOR ACS DESKTOP SOLUTIONS

By: Lora Villarreal
Name: Lora Villarreal
Title: Administrative Committee Member

Date: June 29, 2001
4

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN

FINANCIAL STATEMENTS

AND

INDEPENDENT AUDITORS' REPORT

FOR THE YEAR ENDED DECEMBER 31, 2000

5

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN
TABLE OF CONTENTS

DECEMBER 31, 2000

Independent Auditors' Report.....
Statements of Net Assets Available for Benefits
December 31, 2000 and 1999.....
Statement of Changes in Net Assets Available for
Benefits-for the year ended December 31, 2000.....
Notes to Financial Statements.....
Supplemental Schedule .....

6

INDEPENDENT AUDITORS' REPORT

To the Participants and Plan Committee of the
ACS Desktop Solutions, Inc. 401(k) Profit Sharing Plan

We have audited the accompanying statements of net assets available for benefits of ACS Desktop Solutions, Inc. 401(k) Profit Sharing Plan ("Plan") as of December 31, 2000 and 1999, and the related statement of changes in net assets available for benefits for the year ended December 31, 2000. These financial statements are the responsibility of the Plan's management. Our responsibility is to express an opinion on the financial statements based on our audit.

Except as discussed in the following paragraph, we conducted our audit in

## Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As permitted by 29 CFR 2520.103-8 of the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974, the plan administrator instructed us not to perform, and we did not perform, any auditing procedures with respect to the information summarized in Note 6, which was certified by Connecticut General Life Insurance Company, the trustee of the Plan, except for comparing the information with the related information included in the financial statements and supplemental schedules. We have been informed by the plan administrator that the trustee holds the plan's investment assets and executes investment transactions. The plan administrator has obtained a certification from the trustee as of and for the year ended December 31, 2000 that the information provided to the plan administrator by the trustee is complete and accurate.

In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had we performed procedures with respect to the information summarized in Note 6, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits of the plan as of December 31, 2000 and 1999, and the changes in net assets available for benefits for the year ended December 31, 2000 in conformity with generally accepted accounting principles.

7

ACS Desktop Solutions, Inc. 401(k) Profit Sharing Plan  
Page two

### INDEPENDENT AUDITORS' REPORT (CONTINUED)

Our audit of the Plan's financial statements was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedule on page 11 is presented for the purpose of additional analysis and is not a required part of the basic financial statements but is supplementary information required by the Department of Labor's Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974.

The supplemental schedule has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, except for the effects on the Schedule of Assets Held For Investment Purposes of such adjustments, if any, as might have been determined to be necessary had we performed procedures with respect to the information as described in the second preceding paragraph, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Salmon, Beach & Company,  
A Professional Corporation  
Certified Public Accountants  
& Consultants

June 14, 2001  
Dallas, Texas

8

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN  
STATEMENTS OF NET ASSETS AVAILABLE FOR BENEFITS

Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

DECEMBER 31, 2000 AND 1999

	2000
	-----
Funds held in Connecticut General Life Insurance Guaranteed Income Fund	\$ 376,995
Participant Directed Investments:	
Pooled separate accounts held by Connecticut General Life Insurance	
At fair value:	
Cigna Lifetime60	342
Cigna Lifetime50	14,949
Cigna Lifetime40	492,194
Cigna Lifetime30	25,656
Cigna Lifetime20	22,479
Large Company Stock Index Fund	128,241
Large Company Stock - Growth Fund	1,253,565
Fidelity Advisor Growth Opportunity	1,107
American Century Ultra Fund	434,924
Balanced Fund	1,588
Invesco Dynamics Account	243,524
Small Company Stock - Growth Fund	573,680
Janus Worldwide Account	355,217
Foreign Stock II Fund	58,259
Legg Mason Value Trust	125,743
ACS Stock	49,000
Participant Loans	41,364
	-----
NET ASSETS AVAILABLE FOR BENEFITS	\$4,198,827
	=====

The accompanying notes are an integral part of these financial statements.

3

9

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN  
STATEMENT OF CHANGES IN NET ASSETS AVAILABLE FOR BENEFITS  
FOR THE YEAR ENDED DECEMBER 31, 2000

ADDITIONS:

Contributions:

Participants	\$ 563
Employer	83
Rollover from other plans	40
	-----

Total contributions	687
	-----

Earnings on investments:

Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

Net realized/unrealized depreciation on investments	(506)
Interest/Dividends	45
	-----
Total earnings on investments	(460)
	-----
Total additions	227
	-----
DEDUCTIONS:	
Benefits paid to participants	221
Plan expenses	2
	-----
Total deductions	224
	-----
Net transfers to other plans	(58)
	-----
DECREASE IN NET ASSETS	(56)
	-----
NET ASSETS AVAILABLE FOR BENEFITS:	
BEGINNING OF PERIOD	4,255
	-----
END OF PERIOD	\$4,198
	=====

The accompanying notes are an integral part of this financial statement.

4

10

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN  
 NOTES TO FINANCIAL STATEMENTS  
 DECEMBER 31, 2000

NOTE 1. PLAN DESCRIPTION

The following description of the ACS Desktop Solutions, Inc. 401(k) Profit Sharing Plan (Plan) provides only general information. ACS Desktop Solutions, Inc. (Company) is the sponsor of the Plan. Participants should refer to the Plan agreement for a more complete description of the Plan's provisions.

GENERAL

The Plan was originally effective on April 1, 1998 and was amended and restated on July 1, 1998. The Plan is subject to the provisions of the Employee Retirement Income Security Act of 1974 (ERISA) and Section 401(a) of the Internal Revenue Code (IRC) of 1986.

Participants in the Plan have the following options, which are primarily pooled separate accounts managed by Connecticut General Life Insurance Company (CIGNA).

GENERAL ACCOUNT

CIGNA Charter Guaranteed Income Fund is a fixed income fund that invests in a diversified portfolio of high quality, fixed income instruments (primarily intermediate-term bonds and commercial mortgages) within Connecticut General Life Insurance Company's General Account. The principal and interest earnings are guaranteed by CIGNA.

SEPARATE ACCOUNTS

## Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

CIGNA Lifetime Funds are comprised of five distinct funds offering a range of risk/return characteristics for 20, 30, 40, 50 and 60 year olds. These funds include different bond/stock mixes that are appropriate for individuals at different stages of their lives.

Large Company Stock Index Fund, managed by TimesSquare Capital Management, Inc., invests in stocks that comprise the S&P 500 stock index.

Large Company Stock - Growth Fund, managed by Putnam, invests primarily in the equity securities selected from 600 to 1,000 companies that have market capitalization of at least \$2 billion, a minimum of 10% earnings per share growth on a five year basis and evidence of ample liquidity.

Fidelity Advisor Growth Opportunities Fund invests in common stocks and securities which are convertible into the common stock of companies believed to have long-term growth potential.

American Century Ultra Fund invests primarily in large companies that will maximize growth of capital over time.

Balanced Fund, managed by Invesco Capital Management, Inc., seeks to achieve a high total return by investing in a combination of equity and fixed income securities.

Invesco Dynamics Account invests in common stocks of mid-sized companies with market capitalizations between 1 billion and 10 billion to provide capital appreciation.

5

11

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 2000

NOTE 1. PLAN DESCRIPTION (CONTINUED)

Small Company Stock - Growth Fund, managed by Fiduciary Trust Company International, invests primarily in the common and preferred stock of U.S. companies with market capitalization between \$30 million and \$3 billion with a focus on growing companies involved in new product development and technological breakthroughs.

Janus Worldwide Account invests primarily in common stocks of foreign and domestic stocks to provide long-term growth of capital and preservation of capital.

Foreign Stock II Fund, managed by the Bank of Ireland Asset Management team, invests in common stocks of well established companies outside the U.S. to provide long-term capital appreciation.

Legg Mason Value Trust invests in securities that are believed to be undervalued in relation to the long-term earning power of the invested companies.

Affiliated Computer Services (ACS) stock is an investment in the Company's common stock. This stock belongs to the parent company of the Plan's sponsor.

FUNDING

## Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

The Plan is a defined contribution plan wherein participants elect to reduce their compensation and have such reductions contributed to the Plan on their behalf. The Plan covers employees of the Company who have attained eighteen years of age and are not covered by a collective bargaining agreement.

Participating employees may contribute the lesser of thirty thousand dollars, as adjusted under IRC code 415(d) or 25% of the participant's 415 compensation through payroll deductions. The Company may make a discretionary matching contribution to the Plan based on a percentage of the participant's salary reduction contributions. In addition, the Company may make a discretionary profit sharing contribution. For the year ended December 31, 2000, the Company made a matching contribution of 25% of the participant's deferral limited to 6% of the participant's salary. For the year ended December 31, 2000, the Company did not make any profit sharing contributions to the Plan.

### ALLOCATION

Each participant's account is credited with the participant's contribution and allocated to each participant's account upon receipt. Investment income or loss is allocated daily based on the ratio of each participant's account balance at the end of each day.

Company profit sharing contributions are allocated among the participants on the last day of the Plan year and in the same proportion that the entitled participant's compensation for such Plan year bears to the total compensation of all entitled participants.

6

12

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 2000

### NOTE 1. PLAN DESCRIPTION (CONTINUED)

#### VESTING

Employee contributions are 100% vested. Employer matching contributions have the following vesting schedule if participation began after January 1, 1999:

Years of Vesting Service	Vested Interest
Less than 2	0%
2	50%
3 or more	100%

Employer matching contributions have the following vesting schedule if participation began before January 1, 1999:

Years of Vesting Service	Vested Interest
Less than 1	0%
1	20%
2	50%
3 or more	100%

## Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

### PARTICIPANT NOTES RECEIVABLE

Participants may borrow from their fund accounts a minimum of \$1,000 up to a maximum equal to the lesser of \$50,000 or 50 percent of their account balance. Loan transactions are treated as a transfer to (from) the investment fund and from (to) the Participant Notes fund. Loan terms range from 1-5 years or within a reasonable time if the purpose of the loan is to acquire a primary residence. The balance in the participant's account secures the loans. The interest rates are determined by the trustee using the local prevailing rate. An interest rate of 9.5% was charged during 2000. Principal and interest is paid ratably through regular payroll deductions. Participant notes receivable are valued at cost which approximates fair values.

### TERMINATION

The Company's Board of Directors may terminate the Plan at any time. Upon termination, the Board of Directors may elect to distribute to each participant, or his or her beneficiary, the proportionate share of the Plan's assets as determined by the individual account balances on the date of termination, or continue the existence of the trust for the purpose of paying benefits as they become due under the terms of the Plan. In addition, upon termination of the Plan, participants' vested interest in employer contributions shall be 100%.

Upon termination of service, a participant may elect to receive either a lump-sum amount equal to the value of his or her account, or one of various installment payments available under the Plan.

7

13

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 2000

### NOTE 1. PLAN DESCRIPTION (CONTINUED) FORFEITURES

Forfeitures are first used to reinstate previously forfeited account balances of rehired former participants and any remaining forfeitures serve to reduce the reasonable expenses of the administration of the Plan or reduce the employer contributions. At December 31, 2000, the Plan maintained a balance of \$5,146 in forfeited non-vested accounts which was used to offset employer contributions.

### NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This summary of significant accounting policies of the Plan is presented to assist in understanding the financial statements. The financial statements and notes are representations of the Plan's administrator, who is responsible for their integrity and objectivity. The accounting policies conform to generally accepted accounting principles and have been consistently applied in the preparation of the financial statements.

### ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires the plan administrator to make estimates and assumptions that affect certain reported amounts and disclosures, such as fair value. Accordingly, actual results may differ from those estimates.

### INVESTMENT VALUATION AND INCOME RECOGNITION



## Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

CIGNA Retirement and Investment Services holds the Plan's investments. The fair value per unit/share is stated at quoted market prices. Purchases and sales of securities are recorded on a trade-date basis. Interest income is recorded on the accrual basis.

The Plan presents, in the statement of changes in net assets available for benefits, the net appreciation (depreciation) in the fair value of its investments which consists of the realized gains or losses and the unrealized appreciation (depreciation) on those investments.

### PAYMENT OF BENEFITS

Benefit payments are recorded when paid.

### NOTE 3. INCOME TAX STATUS

The Internal Revenue Service has determined by letter dated September 28, 1995, that the Plan, as then designed, was in compliance with the applicable sections of the IRC. The Plan has since been amended, however, the Plan administrator and the Plan's tax counsel believe that the Plan is designed and is currently being operated in compliance with the applicable requirements of the IRC. Therefore, no provision for income taxes has been included in the Plan's financial statements.

### NOTE 4. TERMINATED EMPLOYEE INFORMATION

The Plan holds funds for 54 terminated employees with account balances totaling \$626,091 at December 31, 2000.

8

14

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN  
NOTES TO FINANCIAL STATEMENTS (CONTINUED)  
DECEMBER 31, 2000

### NOTE 5. INVESTMENTS

The Plan maintains the following investments which represent 5% or more of net assets available for benefits at December 31, 2000:

Guaranteed Income Fund	\$	376,995
CIGNA Lifetime40		492,194
Large Company Stock - Growth Fund		1,253,565
American Century Ultra Fund		434,924
Invesco Dynamics Account		243,524
Small Company Stock - Growth Fund		573,680
Janus Worldwide Account		355,217

### NOTE 6. INFORMATION CERTIFIED BY TRUST COMPANY

Under the Department of Labor's ("DOL") regulations, certain assets and related information held by a bank, trust company, or similar institution or an insurance company that is regulated and subject to periodic examination by a state or federal agency does not have to be audited, provided the plan administrator exercises this option and the institution holding the assets certifies the required information. CIGNA has provided certification as to the completeness and accuracy of all information presented in the accompanying statements of net assets available for plan benefits as of December 31, 2000,

## Edgar Filing: AFFILIATED COMPUTER SERVICES INC - Form 11-K

and in the statement of changes in net assets available for plan benefits for the year then ended, except for participant loan information. The accompanying supplemental schedule also includes information certified by CIGNA as being complete and accurate except for information related to participant loans and investment costs.

### NOTE 7. RELATED PARTY TRANSACTIONS

The Plan invests in units of pooled separate accounts managed by a subsidiary of CIGNA, who acts as custodian of the Plan's assets as defined, by the Plan. These transactions qualify as party-in-interest transactions. However, they are exempt from the prohibited transaction rules.

### NOTE 8. SUBSEQUENT EVENT

It is anticipated that the Plan's assets will be consolidated into a multi-employer plan of Affiliated Computer Services (parent company) in July 2001.

9

15

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN  
DECEMBER 31, 2000

### SUPPLEMENTAL SCHEDULE

10

16

ACS DESKTOP SOLUTIONS, INC. 401(k) PROFIT SHARING PLAN  
SCHEDULE OF ASSETS HELD FOR INVESTMENT PURPOSES AT DECEMBER 31, 2000  
EIN# 54-1315551  
PLAN NUMBER: 002

(a)	(b) IDENTITY OF ISSUE, BORROWER, LESSOR, OR SIMILAR PARTY	(c) DESCRIPTION OF INVESTMENT, INCLUDING MATURITY DATE, RATE OF INTEREST, COLLATERAL, PAR, OR MATURITY VALUE	(d) COST	(e) CURRENT VALUE
----	-----	-----	-----	-----
*	CIGNA	Chtr Guaranteed Income Fund	376,995	376,995
*	CIGNA	CIGNA Lifetime60	340	342
*	CIGNA	CIGNA Lifetime50	13,853	14,949
*	CIGNA	CIGNA Lifetime40	412,601	492,194
*	CIGNA	CIGNA Lifetime30	23,038	25,656
*	CIGNA	CIGNA Lifetime20	21,203	22,479
*	CIGNA	Chtr Large Co Stk Index-CIGNA	121,970	128,241
*	CIGNA	American Century Ultra Account	459,844	434,924
*	CIGNA	Chtr Lg Co Stock Growth-Putnam	1,119,024	1,253,565
*	CIGNA	Chtr Balanced Fund-Invesco	1,585	1,588
*	CIGNA	Fid Adv Growth Opportunities	1,210	1,107
*	CIGNA	Invesco Dynamics	265,986	243,524
*	CIGNA	Chtr Sm Co Stk Growth-Fiduciary	494,661	573,680
*	CIGNA	Janus Worldwide Account	404,035	355,217
*	CIGNA	Chtr Foreign Stk II-Bank Ireland	58,465	58,259
*	NATL FINANCIAL	Affiliated Computer Services Stock	34,945	49,000
*	LEGG MASON	Legg Mason Value Trust	137,147	125,743
		Participant Loans at 9.5% interest ra	-	41,364
			-----	-----
			3,946,902	4,198,827

=====

\* Denotes a party-in-interest.

11

17

INDEX TO EXHIBITS

Exhibit No.

Description

23

Consent of Salmon, Beach & Company, P.C.